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10078 71-3485

02 SEP 1971

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Senior Seminar

1. This memorandum transmits the full nine-week schedule for the Agency's first Senior Seminar, a roster of officers selected to attend, a package of materials used at the Senior Seminar Precourse Session on 31 August, memoranda confirming verbal requests for Messrs. Carl Duckett and [REDACTED] to speak in the Senior Seminar, and a request for your approval, in paragraph 5, for [REDACTED] to visit [REDACTED] to address the Senior Seminar.

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2. The Senior Seminar schedule is reasonably firm, but we consider the attached version to be a preliminary effort. Except for a few confirmations in the latter weeks of the course, which we expect to have in hand by the time the course opens, the substance of the Seminar appears to be falling in place satisfactorily. Speakers and panelists who have not yet accepted or been contacted, or other arrangements which are still tentative, are indicated by a question mark (?).

3. We are gratified that you will be addressing the course in Block VII on the subject "The Support Services of the Future." You will probably want to make some formal remarks and we plan to elicit questions from the class which they would like to put to you and pass these to you well in advance of your talk. Block VII, which concludes the Seminar, focuses on the process of managing intelligence and assessing the Agency's current posture and future development. The subject matter is intended to encourage Seminar officers to think ahead and reflect on how we can do a better job and help make the Agency a more effective organization.

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4. The memoranda for Messrs. Duckett and [REDACTED] will formalize their agreement to make presentations, as we have had in-depth discussions with them on the substance of their coverage. Mr. [REDACTED] will address the class on 20 October on the topic of "The Open Society and Covert Action" during the Block on Covert Action. Mr. Duckett has agreed to appear twice before the group; he will discuss "The Soviet ABM Program: Intelligence Case Study" in Block II on 1 October, and in Block VII on 19 November he will cover "New Scientific and Technical Intelligence Problems during

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the Seventies." Once the Senior Seminar schedule is firm and approved, we will send it forward together with copies of the roster of participants for the Executive Director-Comptroller, Deputy Director for Science & Technology, and the Assistant Deputy Director for Plans.

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HUGH T. CUNNINGHAM  
Director of Training

Atts

The recommendation in paragraph 5 is approved:

/s/ John W. Coffey

John W. Coffey

Deputy Director for Support

9 SEP 1977

Date

Distribution:

- Orig & 1 - Adse (return to O/DTR) w/atts
- 2 - DTR (1 w/h) w/atts
- 1 - Speaker Coordinator w/atts

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MEMORANDUM FOR: Deputy Director for Science and Technology

SUBJECT : Invitation to Participate in the Senior Seminar

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1. This will confirm the arrangement made with you informally by [REDACTED] to address the Senior Seminar. As you recall the subjects of your two presentations are respectively, "The Soviet ABM Program: Intelligence Case Study" and "New Scientific and Technical Intelligence Problems During the Seventies." The first presentation on 1 October will begin at 1000 hours, to be followed by luncheon at 1230 hours. With your concurrence we have scheduled your second appearance for 1400 hours on 19 November. Both presentations will take place in the new Office of Training facilities located in the Arlington Chamber of Commerce Building, 4600 Fairfax Drive, Arlington.

2. The Seminar's objectives are to update senior officers' knowledge of foreign developments and their future impact on CIA, to develop greater insight into the problems and pressures facing Agency management, and to provide an opportunity for participating senior officers to renew their sense of personal motivation and appetite for achievement. Your address on the Soviet ABM will come in Block II of the course which encompasses briefings on the more significant developments in the intelligence business, including new technical systems. Your second presentation falls in the final Block of the course which will examine the process of managing intelligence and assess the Agency's current posture and future development. Specifically, we would like to suggest that your remarks include speculation as to the potential new problems of a technical nature which US intelligence may be expected to address through the next decade. Once the Senior Seminar schedule is firm and approved, we will send it forward together with a copy of the roster of participants.

3. Please use as much time as you like for formal remarks, after which we would welcome the opportunity for the Seminar to engage in relaxed discussion with you.

HUGH T. CUNNINGHAM  
Director of Training

Distribution:

Orig & 1 - Adse  
1 - Speaker Coordinator  
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Approved For Release 2000/08/31 : CIA-RDP78-06362A000200040022-6

OTR: [REDACTED] er (2 Sept 71)

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MEMORANDUM FOR: Assistant Deputy Director for Plans  
SUBJECT : Invitation to Address the Senior Seminar

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1. This will confirm the arrangements discussed with you by [REDACTED] to address the Senior Seminar on "The Open Society and Covert Action." We have scheduled your presentation for the evening of 20 October from 1900 to 2100 hours. The group will assemble in the new Office of Training facilities in Room 1001, Arlington Chamber of Commerce Building, 4600 Fairfax Drive, Arlington.

2. As you may recall when you reviewed the Seminar outline, your address will fall in Block IV of the Seminar, entitled "Covert Action: The Hidden Side of Foreign Policy", which absorbs most of the fifth week of the Seminar. We suggest that the scope of your presentation include when and how Covert Action became a major responsibility of the Agency, how Covert Action relates to traditional American values, acceptable alternatives to Covert Action as a means to serve US national interests abroad, the sensitivity of Covert Action to changes in US administration, and how changing US priorities -- which increasingly stress domestic needs at the expense of foreign affairs -- may change significantly the Agency's Covert Action role in the future. Once the Senior Seminar schedule is firm and approved, we will send it forward together with a copy of the roster of participants.

3. The session will be informal and relaxed. Please feel completely free to use as much time as you like for your opening remarks, after which we would welcome the opportunity for Seminar participants to engage in a discussion with you.

HUGH T. CUNNINGHAM  
Director of Training

Distribution:

Orig & 1 - Adse  
1 - Speaker Coordinator  
2 - DTR  
2 - SS

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OTR [REDACTED] er (2 Sept 71)

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SUBJECT: (Optional)

Senior Seminar

FROM:

Director of Training  
1026 Chamber of Commerce Bldg.

EXTENSION

3245

NO.

DTR-6730

DATE

02 SEP 1971

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Deputy Director for Support 7D18 Hqs.

2.

3. DTR

4. Director of Training  
1026 CoC Bldg.

5.

6. C/SS

7.

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9.

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*[Signature]*

*[Signature]*

seen

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Hugh -  
 As a general proposition  
 it would seem preferable  
 to try & schedule  
 outsiders to appear  
 in the Headquarters  
 area and thus present  
 Perhaps  
 you could urge your  
 people to have this in  
 mind as they set  
 up future courses and  
 seminars.

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